



FILM PERMIT REGULATIONS AND PROCEDURES
for the
PLACER – LAKE TAHOE FILM OFFICE
County of Placer

(includes Feature, TV, Commercial, Still, Industrial, Student, Non-Profit productions)

The Placer – Lake Tahoe Film supports and encourages location filmmaking and other media production here in Placer County. We want yours to be a safe and rewarding experience. In an effort to minimize the unexpected, please read the following film permit regulations, procedures and attachments carefully before filling out the application.

COUNTY PERMIT FEE: NONE

Just fill out the permit form and submit to the Film Office. The Film Office will review information, confirm insurance, obtain relevant approvals and approve the permit, or deny the permit. If approved, the Film Office will make sure the proper departments are notified and provide the production company with the relevant names and contact numbers, as much as possible.

TURN AROUND TIME: 24-48 HOURS

A film permit can usually be issued within 24 – 48 hours (not including weekends – unless we get lucky). Complicated shots (road closures, stunts, etc.) may require more lead time. The earlier you apply for a permit, the more we can be of help.

CERTIFICATE OF INSURANCE: REQUIRED

For all county locations (* bridges require \$5,000,000 in excess liability):

1. The Certificate must name “the County of Placer, its officers, agents, employees and volunteers as additionally insured for all liability arising out of the operations by or on behalf of the named insured in the performance of this Agreement.”

2. Amount: \$1,000,000 total general liability (this includes bodily injury and property damage)
+\$1,000,000 excess liability

* \$5,000,000 excess liability if bridge locations are being used

TRAFFIC CONTROL

County road closures and intermittent traffic control (ITC) require that roads be posted 48 hours in advance (not including weekends/holidays). Signs will not be posted until a film

permit is issued. These signs will be posted and removed by the Department of Public Works at the expense of the production company.

Permittee shall provide appropriate traffic control and signage as determined/required by the County Department of Public Works, as well as those that might be required by other agencies (i.e. California Highway Patrol).

All traffic may be stopped for a maximum of 15 minutes during the actual filming of a sequence. At all other times at least one lane will remain open with two-way traffic control.

The county must post information signs at least 48 hours in advance (not including weekends and county holidays) of any activities requiring traffic controls. Signs shall state the time and days traffic control will be in effect, and state the maximum expected delays.

All traffic control signs and devices must conform to CalTrans guidelines for construction zone traffic control.

In general the production company can expect that the California Highway Patrol and or a flagging/signage company will need to be retained for road closure and ITC.

BRIDGE LOCATIONS (See Attachment A)

Use of County Bridges is on a case-by-case basis. Please read Attachment A for details. \$5,000,000 in excess liability is required on the Certificate of Insurance for bridge locations.

PERMITTEES RIGHTS AND RESPONSIBILITIES

Permittee must be in physical possession of the approved, signed county permit at all times during use of location(s).

Permittee agrees to observe all county laws and statutes unless special permission is granted in writing and specified in the county film permit.

The Permittee hereby agrees to comply with all the rules and regulations of the facility or institution subject to this permit, if applicable.

Permittee agrees to comply with the terms and conditions contained in any County Attachments or Exhibits pertinent to said locations.

The parties hereto agree that the Permittee, its officers, agents and employees, in the performance of this permit shall act as an independent contractor with no affiliation with Placer County and not as officers, employees or agents of the County of Placer.

Permittee is fully responsible for obtaining any other permits required by local, state or Federal agencies.

Permittee is fully responsible for making all arrangements that impact on private property and other non-County properties.

COUNTY RIGHTS AND RESPONSIBILITIES

The County shall have the right to inspect the premises and activities covered by this permit at all times.

The County may terminate this permit at any time if the Permittee fails to perform any covenant herein contained at the time and in the manner herein provided.

The Placer – Lake Tahoe Film Office will assist in coordinating with and obtaining approvals from county departments as required for the described activity, as well as coordinate with city officials, as locations dictate.

An Acknowledgment to COUNTY OF PLACER would be greatly appreciated.